MURDISHAW WEST PRIMARY and NURSERY SCHOOL

CHARGING AND REMISSIONS POLICY

Autumn 2026

Policy Title	CHARGING AND REMISSION
School/HBC	School
Written by	V Edwards
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Signed by Chair of Governors	D Cox
Date	
Review Date	November 2029

Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

2 Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events.

3 Residential visits

3.1 The school sometimes organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum. We make a charge to cover the costs of board and lodging and we ask for a donation to cover the travelling expenses and any special activities e.g. outward bounds activities. If we do not receive sufficient voluntary contributions, or pupil numbers attending the trip, we may cancel a trip.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or small group music tuition if this is not part of the National Curriculum.

5 Swimming

5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

6 Early Breakfast Wrap Club

6.1 If the school offers an early breakfast club provision (before the free DFE breakfast club provision), a charge will be made to parents for those children attending the provision. This charge is for food and staffing costs. At the school's discretion, the charge may be waived for some pupils. Charges for this provision may be reviewed at any time by the governing body.

7 Extra-Curricular Activities (After School Clubs)

7.1 A variety of after school clubs are offered to all children. School staff offer a range of extracurricular activities, for which we do not usually charge. If there is a club where items need to be purchased, such as cooking, a small charge may apply for purchase of the ingredients for the children.

8 Wrap Around Care

8.1 If the school offers a Wraparound Care Service, a charge will be made to parents for those children attending the provision. Payment for this service must be made in advance of the service being used. Charges for this provision may be reviewed at anytime by the governing body.

9 Nursery Provision

9.1 If the school offers nursery provision, children must be eligible for 15 or 30 hour funding. A charge will apply for any additional hours booked. Sessions must be booked and paid for in advance for the full half term, this also includes any breakfast club provision offered. Charges may be reviewed at any time by the governing body.